

## **Recognition criteria for activities undertaken outside of the academic offer of the School of Doctoral Studies**

*Approved by the Direction Committee of the School of Doctoral Studies, session 02/2019, of 27 February*

Given that from the 2017-2018 course, by agreement of the Direction Committee, all new doctorands must complete a minimum of 20 hours of study from the academic offer of the School of Doctoral Studies, and given the difficulties some doctorands who are not resident in Girona might have in fulfilling this requisite, the Direction Committee of the School of Doctoral Studies agrees that some academic activity undertaken by doctorands that is outside the academic offer of the School of Doctoral Studies of the UdG may be recognised.

These activities should meet the following characteristics:

- They should be of methodological character or be complementary to the research training of the doctorand.
- They should be organised or validated by academic institutions of university level or by scientific institutions or associations of comparable level.
- They should be undertaken during the same period as the doctorate.
- Modern language courses and activities will not be considered.
- In general, attendance to congresses, symposia or similar academic meetings will not be considered.

Activities that may be recognised could include:

- 1) Unregulated courses that are, or have been, offered by the School of Doctoral Studies of the UdG and are listed, or have been listed, in the official offer of the School.
- 2) Courses offered by other universities or research centres that have an equivalent in the UdG, or, if there is no equivalent in the UdG, represent a necessary complement to the doctorand training.
- 3) Courses offered by the ICE of the UdG that are of a methodological character and complement the research training of the doctorand.
- 4) Cross-disciplinary training courses offered by the Government of Catalonia or Spain for researchers in training who receive a subsidy to undertake an industrial doctorate.
- 5) Doctorate courses studied in previous doctorate programmes (to obtain the certificate in research proficiency, or courses of the Diploma in Advanced Studies, etc.).
- 6) Certified Massive Open Online Courses (MOOCs) found on Miriadax, Coursera, edX, FutureLearn, etc. that are of methodological character and complement the research training of the doctorand.
- 7) Oral presentations in activities that are promoted by the School of Doctorate Studies (such as the Meetings of Pre-doctoral Researchers or phase two of "The Thesis in 4 minutes" competition) will be recognised as five hours of cross-disciplinary training. This recognition can only be applied for on one occasion.

Unless already in progress or can be completed online,<sup>1</sup> recognition is requested by application through the official registry to the director of the School of Doctoral Studies. The application will contain all the documentation necessary to certify the activity undertaken, and specifically, a certificate of attendance, or equivalent, that clearly indicates the academic institution that organised the activity and the duration of the activity. For activities 1-5, the number of hours stated on the provided document will be recognised.

The academic committee of the doctoral programme in which the doctorand applying for recognition is enrolled will decide whether the recognition application is approved or rejected.

It is recommended that researchers in training ask the academic committee of their doctorate programme about possible future recognition of an activity before enrolling in the activity.

<sup>1</sup> Currently, the application is formalized online, through the *Tràmits* (Procedures) section of the *Secretaria en Xarxa* (Virtual Secretary's Office). More information on the web page of the procedure [Recognition of activities undertaken outside the offer of the School of Doctoral Studies](#).