

## **REGULATION ON APPLICATIONS FOR SINGLE FINAL ASSESSMENTS IN STUDIES AT THE POLYTECHNIC SCHOOL**

*Approved by the Governing Committee in session GdC 1/25, of 20 February 2025.*

### **Introduction**

The Regulation of the Processes for Assessing and Grading Students, as approved at the Governing Council in session 11/2019, of 16 December 2019 (eBOU-1751), governs the system for assessing and grading the learning of bachelor's and master's degree students at the University of Girona. In particular, the Regulation governs the content and systems for assessing and grading subjects and gives students the possibility to opt for a single final assessment (Art. 8.2).

The assessment system at the University of Girona is generally a continuous one (Art. 7.1) and the Regulation requires the governing committee at each teaching centre to determine the terms, procedures and criteria for students to opt for a single final assessment.

Single final assessments must guarantee achievement of the goals established in the subject and include required attendance at certain face-to-face activities for the assessment of certain competences (Art. 8.3).

### **Purpose**

The purpose of this Regulation is to establish the criteria and procedures for possible applications by students at the Polytechnic School for single final assessments, to ensure uniform treatment of similar situations for all students.

### **1. Criteria and procedure for single final assessments**

- a. Single final assessments shall automatically apply when early assessment is granted.

- b. Applications for single final assessments may be made for one or more subjects when the person concerned considers they are not able to undergo continuous assessment for the following reasons, for which the person concerned must provide documentary justification:
  - 1. Irresolvable conflicts with work.
  - 2. Athletes recognised in the Tutoresport programme\*.
  - 3. Long-term health problems.
  - 4. Serious family-related reasons.
  - 5. Delays in the issuance of official documents (visas, residence permits, and so on)\*\*.
  - 6. Significant academic difficulties prevent students from being continuously assessed in subjects they have not passed and for which they have registered in second or later examination sessions.
- c. Students who opt for single final assessments waive their right to continuous assessment and cannot be included in that format.
- d. The academic secretary's office will make the single final assessment application form available to students. It must be submitted within 30 calendar days of the start of teaching during the corresponding semester. Documentary proof of the exceptional circumstances in question must be submitted. The applications will be decided within 15 days of the day after the submission deadline.
- e. As an exception, in general cases of force majeure, the Governing Committee of the Polytechnic School may establish a new deadline for single final assessment applications.

## **2. Repealing provision**

This provision expressly repeals the Regulations on Applications for Single Final Assessments and for Assessment Activity Date Changes in studies at the Polytechnic School, approved by the Governing Committee in session CdG 5/20 of 15 July 2020 and amended by the Governing Committee in session CdG 3/22 of 19 May 2022 and in session CdG 1/23 of 23 February 2023.

## **3. Single final provision. Entry into force**

This regulation shall come into force for the 2024-2025 academic year.

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\*[\*Tutoresport programme\*](#)

\*\*This deadline may be extended if there is a delay in the issuance of official documents (visas, residence permits, etc.)