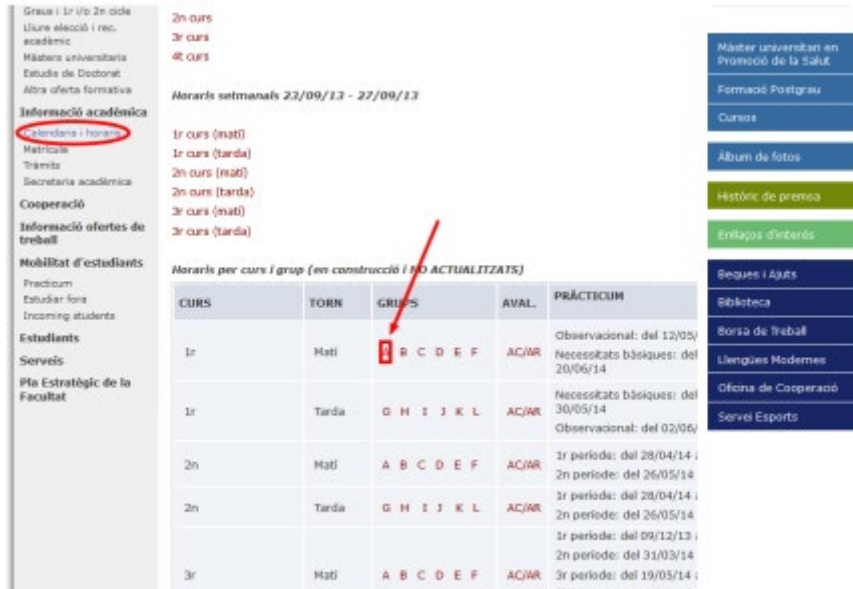



CALENDAR SUBSCRIPTION - FACULTY OF MEDICINE

1. You must access the faculty website at <http://www.udg.edu/fm> and go to the section on calendars and timetable. Once we have accessed it, we must select the course group in which we are enrolled.



The screenshot shows the faculty website interface. On the left, there is a navigation menu with options like 'Grues i 1r i/o 2n cicle', 'Lliure elecció i rec. acadèmic', 'Màsters universitaris', 'Estudi de Doctorat', 'Altres ofertes formatives', 'Informació acadèmica', 'Cooperació', 'Informació ofertes de treball', 'Mobilitat d'estudiants', 'Estudiants', 'Serveis', and 'Pla Estratègic de la Facultat'. The 'Informació acadèmica' section is expanded, showing 'Atendrà i horaris' (highlighted with a red circle), 'Matriques', 'Tràmits', 'Secretaria acadèmica', and 'Cooperació'. Below this, there are sections for 'Horaris setmanals 23/09/13 - 27/09/13' and 'Horaris per curs i grup (en construcció i NO ACTUALITZATS)'. The latter section contains a table with columns for CURS, TORN, GRUPS, AVAL, and PRÀCTICUM. A red arrow points to the 'GRUPS' column, where 'B' is selected for the 1st course, 1st shift. On the right side, there is a vertical menu with buttons for 'Màster universitari en Promoció de la Salut', 'Formació Postgrau', 'Cursos', 'Àlbum de fotos', 'Històric de premsa', 'Enllaços d'interès', 'Beques i AJRS', 'Biblioteca', 'Borsa de treball', 'Llengües Modernes', 'Oficina de Cooperació', and 'Servei Esports'.

2. We will access the website that contains the calendars. We must click with the right button wherever it says "Download" and we select an option that says something like "Copy Shortcut" or "Copy link address" (it will depend on the browser we use).



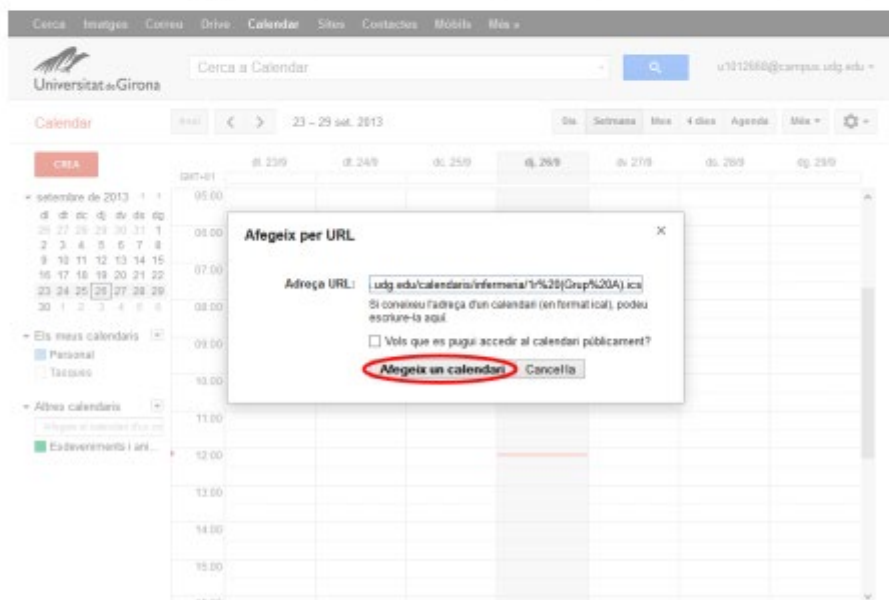
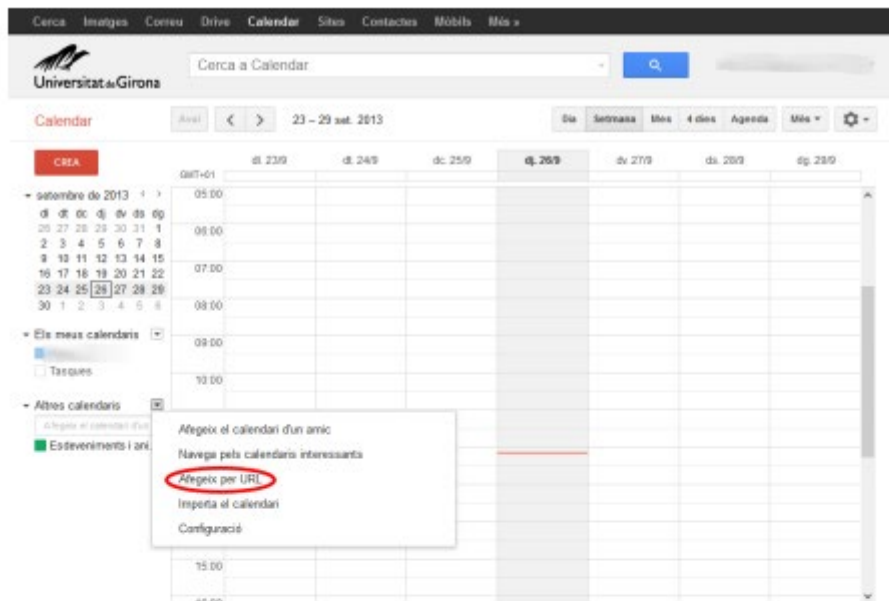
The screenshot shows a web calendar interface for the period '23 de Setembre - 28 de Setembre'. The main area is a grid showing the days of the week (Dill, Dim, Dill, Dill, Dill, Dill, Dill) and the time slots from 8:00 to 18:00. The calendar is currently showing the 23rd of September. The sidebar on the right contains a legend for 'Dill, 26 de Sep' with options for '1r (Grup A)', 'Format d'impressió', 'Subscriure', and 'Descarregar' (highlighted with a red circle). Below the legend, there is a section for 'Anar a' with dropdown menus for 'Anar a', '1r (Grup A)', '2013', and 'Setembre de 2013'. There is also a 'Pick multiple:' section with a list of groups (1r (Grup A), 1r (Grup B), 1r (Grup C), 1r (Grup D), 1r (Grup E)) and a 'Go' button. At the bottom, there are sections for 'Events de demà' and two monthly calendars for 'Agost de 2013' and 'Setembre de 2013'.

3. When we have the address copied to memory, access the web calendar program we want, and we add it to our calendar list. We will see a couple of examples:

GMAIL

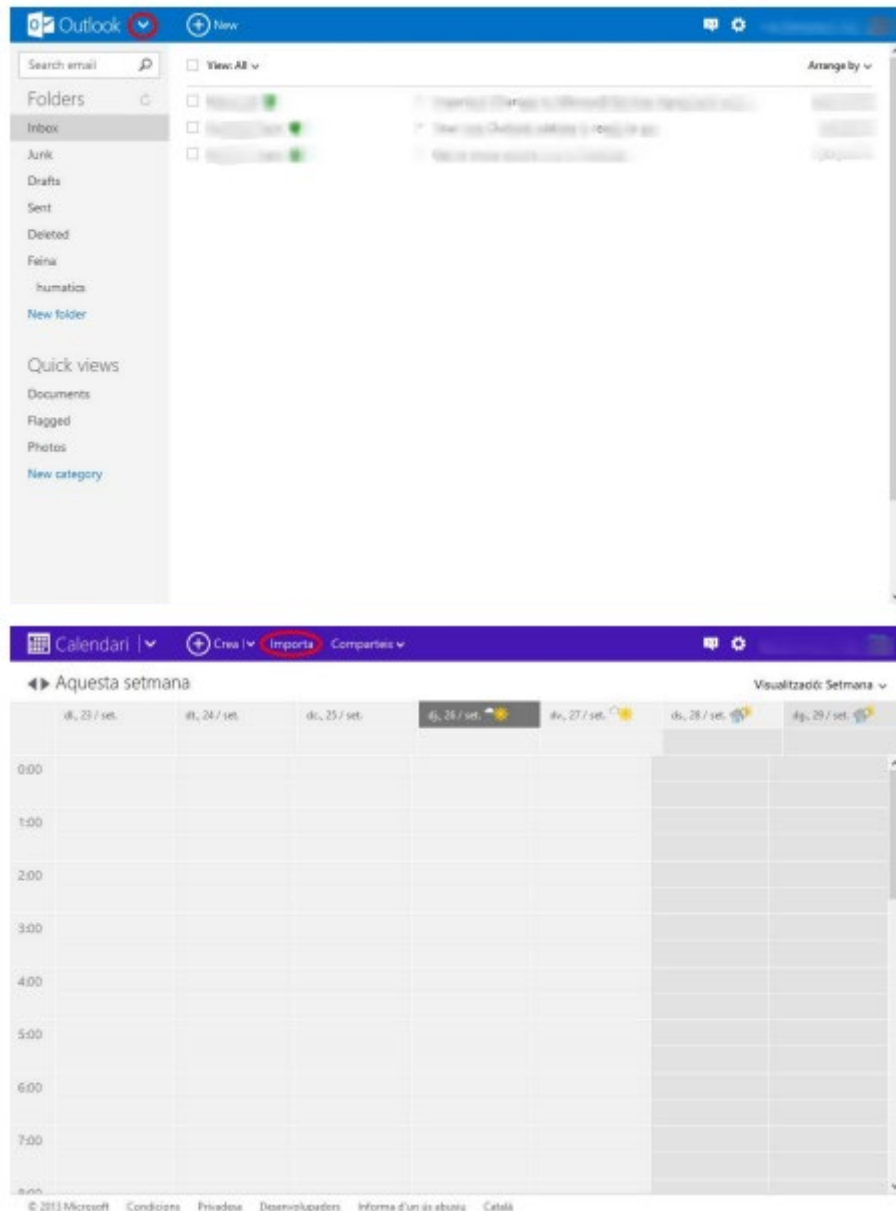
Access the Gmail calendar and open the menu next to the option that says Others.

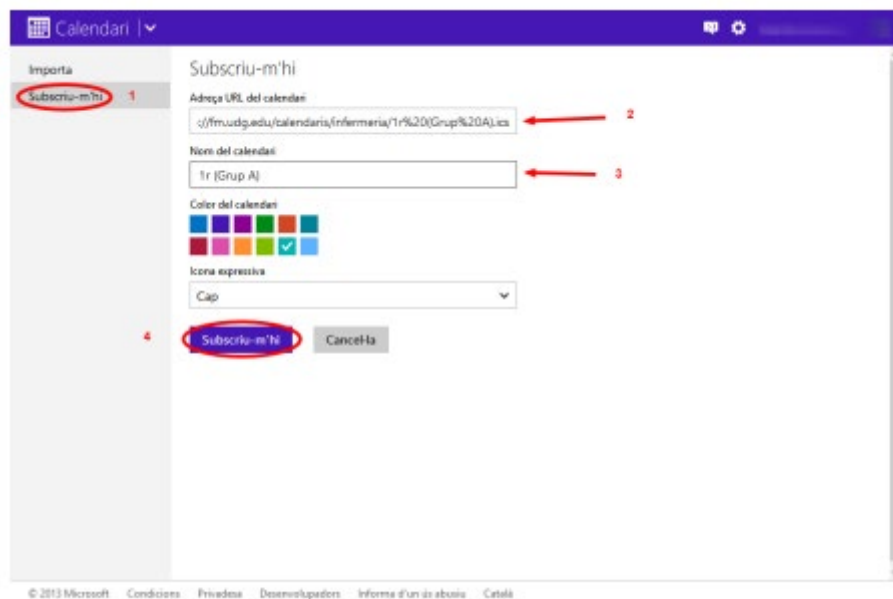
Calendars and select the "Add by URL" option. Enter the address we copied with the option "Paste" and press the "Add a calendar" option. It will appear in the list of calendars and on the right, we will see the calendar of what we have to do every day.



HOTMAIL

With Hotmail we will follow similar steps. When we open Hotmail, we get an arrow that allows us to access other options such as the Calendar. Press the "Import" option and then on the left side the "Subscribe to me" option (1) Paste the address we copied (2) and give it a name (3) and click the "Subscribe" button (4)





iPhone and iPad

To do it with an iPhone or iPad, the process of accessing the faculty's website must be done from Safari on your mobile device. And we do the same process of copying the address.

In the "Settings" application there is the "Mail, contacts, calendars" section we must add a new account of the type "Others" and "Add a subscribed calendar" and paste the address we have copied.