

Disclaimer: this is an English translation of the call originally published in Catalan on the electronic noticeboard of the University of Girona. Should there be any discrepancies, the original document in Catalan will prevail.

REGULATIONS AND CALL FOR THE “BELLAPART CHAIR OF LIGHT AND GLASS STRUCTURES” OF THE UNIVERSITY OF GIRONA GRANT FOR THE MASTER IN MECHANICS OF MATERIALS AND STRUCTURES AT THE UNIVERSITY OF GIRONA FOR THE COURSE 2020-2021

1.- Objective

In June 25th 2020 the University of Girona, with the support of Bellapart S.A.U, created the Bellapart Chair in Light and Glass Structures in order to promote research, knowledge and education on the subject in question. One of the aims of the Chair is to offer a grant to course the Master in Mechanics of Materials and Structures (MMS) of the University of Girona.

2.- Budget allocation and grant amount

A total of €4,000 will be allocated to this call, from Budgetary Implementation 481.99 - Spending Unit 34.40.000 of the 2021 budget.

These grants will be spent on the registration for official master's programmes at the University of Girona. The maximum amount of each grant will be the public cost of registration for 60 credits in the afore mentioned MMS master programme at the University of Girona during the 2021-2022 academic year. This amount will be the one set by the Generalitat de Catalunya in the law which fixes the values for the academic services in the public universities in Catalunya for the course 2021-22.

3.- Recipients of grants

These grants can be requested by any students who are pre-registered for the Master's in Mechanics of Materials and Structures (MMS).

4.- Candidate requirements

Anyone interested in receiving one of the grants in question must fulfil the following requirements at the time of completion of their request:

- a) They must have completed their pre-registration and must have been accepted to the Master's in Mechanics of Materials and Structures.
- b) They must have paid the fee for administrative academic services for university master's programmes, in keeping with the current Decree on prices for academic services at public universities.
- c) They must have been accepted to join the Master's in Mechanics of Materials and Structures.

5.- Presentation of applications and documentation

Applications will be submitted online through the University of Girona's Registry Offices or electronic registry website, through the following link: <https://seu.udg.edu/Seuelectrònica>.

International students which cannot use the electronic registry will fill the applications and grant permission for the application through the electronic registry to grantMMS@bellapart.com within 24 hours before the deadline for the applications.

Applications will include:

- Documentation which proofs the knowledge of English and French languages.
- Documentation which proofs work experience related to the topics of the Chair.
- One or two recommendation letters (optional).

6.- Application period and procedure for submitting applications

The period for submitting applications will begin the day after the call is posted on the electronic notice board of the University of Girona, and will **end on 17 September 2021 at 11:59 p.m. (UTC +1:00)**.

Within a maximum period of 5 working days, starting from the end of the period for submitting applications, the provisional list of admitted and excluded applicants will be published on the electronic notice board of the University of Girona, indicating the reasons for the exclusions. A further period of 10 working days will be granted so that the candidates may correct any errors, submit the required documentation or formulate any allegations they deem appropriate; the persons in question will be informed that, if they do not amend their applications or do not submit the required documentation, they will be deemed to have withdrawn from the call, in accordance with Article 68 of Law 39/2015 of 1 October on the common administrative procedure of the public administrations.

After the above period has ended, the definitive list of admitted and excluded applicants will be published on the electronic notice board of the University of Girona.

The submission of an application implies acceptance of the rules of this contest.

7.- Data transfer authorization

The application for the present grant implies the authorization to the University of Girona to obtain and check the needed information of the candidate at the corresponding public organisations, universities or superior learning centres or any other administration in order to evaluate the candidates. In case there exist technical difficulties which avoid the data transfer, the needed documentation will be required to the candidate.

8.- Evaluation, selection and concession of grants



The body in charge of selecting the beneficiary of this grant will be the Committee composed by:

President: vice-rector of Teaching and Academic Planning of the University of Girona or their delegate

Vocals:

- director of the Bellapart Chair in Light and Glass Structures or their delegate
- coordinator of the Master in Mechanics of Materials and Structures or their delegate
- a representative of the Human Resources Department of Bellapart S.A.U
- the head of Engineering of Bellapart S.A.U. or their delegate

Secretary: the Head of the Academic and Students Service or their delegate

The commission will be aided by the administrative unit of the Postgraduate Centre and the Department of Scholarships and Grants for Students within the Academic Management and Student Service, who will report on the applications presented.

The Committee will ensure that the documentation provided is sufficient for the application to be accepted.

The evaluation, selection and adjudication of the applications will be based on the following criteria:

- a) Average grade in the academic records in a degree which gives access to the master, in the equivalent to the Spanish Grading System (75%)
- b) Documented knowledge of languages, considering:

Language:	B1 or equivalent	B2 or equivalent	C1 or equivalent	C2 or equivalent
English (10%)	3/10	6/10	8/10	10/10
French (10%)	3/10	6/10	8/10	10/10

- c) Work experience in the topic of the Chair (5%), according to the following criteria:

Length of the engagement:	Grading
Less than 6 months	3/10
6 month to 1 year	6/10
From 1 to 2 years	8/10
More than 2 years	10/10



The Committee could ask for an interview to some of the candidates to clarify some of the attached documents.

The Committee could declare the grant void.

The applications will be ordered according to the obtained points and the grant will be awarded to the candidate with the best score.

Applicants who are not awarded a grant will be placed on a waiting list.

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In the case of resignations, revocations or non-enrolment of the beneficiary in the MMS master, the grant will be awarded, according to the waiting list published, to the first candidate.

The Committee will inform about the selected application, and will write the corresponding proposed decision. This proposed decision will be sent to the rector within 5 working days.

The Assessment Committee is empowered to decide and resolve all those issues that are not set out in the regulations of this call.

9.- Resolution

The rector of the University of Girona will resolve this contest within a month from the deadline for the applications. The decision will be published on the electronic notice board of the University of Girona.

10.- Regulations regarding notification, publication, and protection of personal information

In accordance with article 45.1 of Law 39/2015, of 1 October, of the common administrative procedure of public administrations, all acts that are made in this call will be notified to the interested parties through publication on the electronic noticeboard of the University of Girona webpage. However, for purely informative purposes, the Grants and Scholarships Section may communicate the resolution to the interested parties by email, as well as any other act that it considers appropriate.

In accordance with article 6 of the General Data Protection Regulation 2016/679, of the European Parliament and of the Council, of 27 April 2016, the data will be processed by the University and will not be communicated or ceded without prior consent, except in the cases provided for by law.

The University understands that the applicant authorizes the processing of their data for this purpose. At any time, the applicant may exercise their rights of access, rectification,

opposition and cancellation by addressing the General Secretary of the University of Girona, Plaça Sant Domènec 3, 17004 GIRONA.

11.- Rules regarding appeals

No appeal shall be filed against the legal proceedings that may arise, in accordance with article 112 of Law 39/2015, of 1 October, on the common administrative procedure of public administrations. An appeal may be placed before the rector against the resolution of the awarding of a grant within a period of one month from the day following its publication, in accordance with articles 123 and 124 of the Law 39/2015, dated 1 October, 5 / 6 on the common administrative procedure of the public administrations, or directly file a contentious administrative appeal before the administrative litigation courts of Girona, within two months from the day following its publication, in accordance with articles 8.3, 14.1 and 46.1 of Law 29/1998, of 13 July, regulating the contentious administrative jurisdiction.

Likewise, interested parties may submit any other appeal they deem appropriate for the defense of their interests.

12.- Obligations of the beneficiary of grant

In addition to the obligations set out in Law 38/2003, of 17 November, on general subsidies, and RD 1721/2007, which establishes the regime of personal grants and scholarships, the beneficiaries of these grants must fulfil the following obligations:

- a. Register for 60 credits in the official master's Mechanics of Materials and Structures at the University of Girona for which they requested the grant for the 2021-2022 academic year.
- b. Register into the face-to-face version of the master.
- c. Present the legalized documents (degree diploma and academic transcript) at the time of enrolment
- d. Complete their master's thesis on a topic proposed by Bellapart S.A.U at the Bellapart's facilities.
- e. Participate in an event organised by the Bellapart Chair once the academic period is over.
- f. Communicate resignation, if applicable, by means of a letter addressed to the Grants and Scholarships Section.

Resignation will produce the same effects as revocation

13.- Incompatibilities with the grant

This grant is incompatible with any other grant with the same objective.

14.- Acceptance of the grant

Acceptance of the grant implies compliance with the obligations established in rule 12 of this call. The day after the publication of the resolution by the rector, the period of acceptance of the grant will open for a period of 10 working days.

The interested party will receive the acceptance document that must be returned duly completed and signed to the Grants and Scholarships Section.

In the case any candidate proposed to receive the grant does not accept it, does not formalize the registration in the established period or the grant is revoked, the vacant grant will be awarded to the corresponding candidate following the order of the priority waiting list stated in the call, provided that this vacancy occurs within the period established in rule 8 of this call.

The substitute candidates will have a period 10 working days to accept the grant from the date of notification by the Grants and Scholarships Section.

14.- Non-compliance and revocation of the grant

The total or partial non-fulfilment of the obligations and requirements established in the regulations of this call, or of the conditions contained in the resolution of the award, or by concealment or falsification of data, will give rise to the loss of the right to payment of the grant and the obligation to repay the amounts received, with the previous processing of the corresponding record.

Failure to enrol in the master's degree for which the grant was awarded will result in the revocation and will not require explicit renunciation.

Leaving the studies or not passing more than 50% of the enrolled credits will be cause for revocation of the grant.

In the event of revocation, the University of Girona will require the affected person to pay the corresponding tuition fees or the repayment of the grant, as appropriate, with notice that the non-payment of the corresponding amounts will be considered a debt in the terms established by the current decree fixing the prices of academic services in the public universities of Catalonia