

REGULATION GOVERNING DUAL BACHELOR'S DEGREES AT THE UNIVERSITY OF GIRONA

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CHAPTER I. GENERAL REGULATIONS

Article 1. Purpose and scope of application

- 1.1. The purpose of this regulation is to govern university degree courses that allow students to study several courses during the same academic year so they can obtain more than one official degree.
- 1.2. This regulation applies to students at the University of Girona who, satisfying the requirements for admission to official university bachelor's- or master's-degree teaching, wish to study two or more curricula, at the same time, through which they can obtain official degrees.
- 1.3. Students who already have one of these degrees fall outside this regulation's scope of application. So do students who have obtained degrees from degree courses that have been cancelled, where those degrees courses have been replaced with the one of the degree courses in question.

Article 2. Definitions

The following concepts are defined at the University of Girona:

- **Simultaneous studies:** studying several university degree courses within the same academic year. Students can design their own pathway or follow a specific curricular pathway, designed by the University, corresponding to the joint official education programme.
- **dual bachelor's degree:** studying several university degree courses in the same academic year, following a specific curricular pathway designed by the University which, by avoiding duplication of contents and applying a subject area and/or subject recognition table according to equivalence of contents and competences, enables students to study two university degree courses on the same academic level at the same time.

The following pathways are likewise defined:

1. **Personal simultaneous pathway:** starting to study a university degree course when already studying another on the same academic level, whether or not at the same centre or university, without dropping out of the first degree course.
2. **Institutional pathway:** a curricular pathway defined by the University of Girona. It will be granted the title of “Dual Bachelor's Degree” and consist of three separate types:
 - **Dual degrees at the University of Girona:** a curricular pathway designed by the University of Girona, whether or not at the same, which enables two official degree courses on the same level to be studied at the same time.
 - **Spanish State joint dual degrees:** a curricular pathway designed jointly between universities from the same Catalan university system or from the rest of the Spanish State which, by avoiding duplication of contents and applying a subject area and/or subject recognition table according to equivalence of contents and competences, enables students to study two university degree courses on the same academic level at the same time. Requires a specific agreement to be signed.
 - **International joint dual/multiple degrees:** a curricular pathway designed jointly between universities from different countries which, by avoiding duplication of contents and through mutual recognition of contents and competences between curricular, enables students to obtain one or more degrees from each of the universities taking part in the agreement. The degree certificates issued are independently

accredited in accordance with each country's legislation and are part of the official offers from the universities taking part. Collaboration between universities from several countries requires a specific agreement to be signed.

CHAPTER II. PATHWAYS

Article 3. Personal simultaneous pathway

- 3.1. Students already enrolled on a first official university bachelor's or master's degree at the University of Girona or at another university can study another official degree on the same academic level at the same time. To do that, they will need to be admitted to degree courses which allow them to obtain these degrees through the channels established by the current legislation, depending on the type of degree course, in accordance with the UdG's regulations, and without any further restrictions apart from those found in the academic requirements that apply to these degree courses' other students.
- 3.2. Once they have obtained their place, students will be independently enrolled on each of the degree courses and notify the second university centre of their intention to study the degree courses at the same time.
- 3.3. Studying a personal simultaneous pathway does not imply any change to the educational organisation of any degree course. It will be the students who have to manage the compatibility of assessment timetables and dates.

Article 4. Dual bachelor's degree from the University of Girona

- 4.1. The University of Girona may organise specific curricular pathways that enable students to study two or more degree courses at the same time.
- 4.2. Dual bachelor's degrees can be organised at the same centre, between several centres at the same university or with other universities.

Article 5. Dual bachelor's degree at the University of Girona's centres

Pathways for dual bachelor's degrees can be established between degrees on the same academic level taught at one or several of the University of Girona's centres. If they are established between several centres, one of these will have to be defined as the reference centre.

Article 6. Joint dual bachelor's degree

- 6.1. The University of Girona may organise pathways leading to dual bachelor's degrees or joint dual master's degrees with other universities from the same Catalan university system or the rest of the Spanish State.
- 6.2. The University of Girona may organise pathways leading to dual or multiple bachelor's degrees or master's degrees or joint bachelor's and master's degrees with foreign universities.
- 6.3. Joint dual degrees are governed in all cases under specific agreements, in accordance with the model established by the UdG and approved by the universities taking part, which need to take account of academic, financial and management aspects. Agreements between universities will enable students to obtain official academic degrees from each of the universities taking part.

CHAPTER III. ORGANISATION

Section 1. Dual bachelor's degree at the University of Girona's centres

Article 7. Creation

Double degrees will require approval from the Governing Council and verification from the Curriculum Planning Commission. In the case of bachelor's degree studies, the proposed double degree will require approval in advance from each of the Boards of the centres involved. In the case of Joint Master's degree studies, the proposed double degree will require approval in advance from each of the Boards of the centres that the master's degree is affiliated to.

Article 8. Report's requirements

A double-degree report and a dossier will have to be submitted, depending on the models and the procedure established to that end. Double degrees will not involve any preparation of a new curriculum, but rather a specific curricular pathway that leads to satisfaction of the two curricula's requirements. Nor will it necessary imply any amendments to the verified reports of the two degrees making up the dual degree or any new allocation of teaching resources.

Dual-degree reports must contain, at the very least, the following aspects:

- Justification of the proposal: the dual-degree report must accompany a feasibility, interest and opportunity study which refers to the educational capacity of the proponent centre or centres.
- Curricular design and educational organisation: the project must include a curricular proposal with the dual degree's structure, stating the total number of credits to be studied, number of academic years, recognition and/or equivalence tables and annual academic planning.
- Bachelor's-degree thesis / Master's-degree thesis Students will be able to choose between two different theses, one for each of the studies, or a single thesis on a subject suitable for both degrees, provided the skills associated with the two degrees are acquired and the two degree courses' lecturers are guaranteed to take part in the examination board.

Theses must always be enrolled on and graded in each of the degrees. Students who write up a single thesis will need to be enrolled on the two degrees in the same academic year.

- Information: The dual degree's educational programme, where it refers to timetables, classroom location, assessment tests and any other additional information on the dual degree, will have to be established and published according to the terms stipulated by the UdG.
- Reference teaching centre: If a dual degree consists of studies that are taken in different educational centres a single reference centre will be determined. That means the administrative management will fall to the Area of Studies of the reference teaching centre. In any case, the two centres involved will have equal access to their students' academic records and to other information relating to their studies.
- Quality monitoring: Dual degrees will be subject to a specific quality monitoring defined by the Internal Quality Guarantee Service at the Centre(s) involved. As for dual degrees based on degrees from different centres, both centres will have access to specific information and quality indicators, but it will fall to the reference centre to assume the coordination of the dual degree's monitoring.

Article 9. Other aspects

Dual degrees must take account of the following aspects, among other things:

- Studies coordination: Dual degrees will have a person responsible for coordinating these studies, appointed by the rector at the proposal of the reference centre's dean. This envisaged position may lead to a reduction in teaching capacity depending on what is stipulated under the current regulations governing lecturers' teaching commitments.
- Student representation. Dual degrees may have delegates in academic councils. These delegates will be entitled to speak but not vote at those councils.
- Assessment timetables and calendar: Once the dual-degree pathway has been approved, the educational centre(s) will have to ensure that assessment timetables and calendars are compatible and, where possible, a week without teaching.

Article 10. Amendments to dual degrees

Amendments to dual degrees will require approval from the Curriculum Planning Commission. An amendment document will have to be submitted containing, at the very least, the following aspects:

- Justification of the amendment
- Description of the amendment
- Calendar for the amendment's implementation
- Amendment's technical and financial feasibility
- Proposal with information on the amendment for students

Article 11. Cancellations of dual degrees

Cancellations of dual degrees will require approval from the Curriculum Planning Commission. A cancellation document will have to be submitted containing, at the very least, the following aspects:

- Course-by-course cancellation calendar
- Cancellation of the courses ensuring at least two examination sessions
- Proposal with information on the cancellation for students

Students studying the dual degrees in question will have to be promptly informed of their cancellation. Once a dual degree's cancellation has been approved, and the various courses cancelled, students who have not managed to pass the entire pathway will have to quit the dual degree. In that case, students may choose one of the following two options:

- To continue the two studies taking a personal simultaneous pathway.
- To continue with one of the two studies making up the dual degree. In that case, provided they satisfy their academic progress regulations they may then decide which of the two they will continue. The other degree's academic record will be closed as a result of the studies' cancellation.

CHAPTER IV.¹ ADMISSION, CONTINUATION AND PROGRESS

Article 12. Admission to dual degrees

12.1. Admission to dual bachelor's degrees

Bachelor's-degree students will be admitted to dual degrees through university pre-enrolment (except in the case of degrees defined by the Executive Council that allow admission through the transfer of 30 recognised credits).

Students who already have one of the two degrees in question will be excluded from this admission. The restriction also includes students who have degrees from an already cancelled degree course that has been replaced by one of the degree courses making up the dual degree.

12.2. Admission to dual master's degrees

Master's-degree students will be admitted to dual degrees by pre-enrolment at the University of Girona, in accordance with the current admission's procedure.

Students who already have one of the two degrees in question will be excluded from this admission. The restriction also includes students who have degrees from an already cancelled degree course that has been replaced by one of the degree courses making up the dual degree.

Article 13. Enrolment

Students will have to carry out a single enrolment and during the periods that allow them to do that at the same as single-degree students. Enrolment restrictions will be set out in the articles on continuation and progress.

Established fees will correspond to the market prices to apply under the Catalan government's decree on fees for each academic year.

Article 14. Continuation

For the purposes of calculating credits for enrolling and passing courses, dual degrees will be considered single degree courses.

In general, the same criteria will apply as those in the UdG's bachelor's- and master's-degree continuation rules. Nevertheless, given the nature of dual degrees, an application may be required, in some cases, that is minimally adapted current Continuation and Progress Rules in the University of Girona's official bachelor's-degree and master's-degree studies.

More specifically, to continue their bachelor's-degree studies, students will have to pass courses in their first two academic years amounting to a minimum of 50% of their first-year credits (recognised credits do not count for these purposes). If not, they will not be able to continue those studies at the UdG, although they will be able to request continuation in one of the studies making up the dual degree, provided they satisfy the general rule of having acquired 30 credits during their first two academic years.

If they have acquired more than thirty credits in their dual degree, they may request continuation in the degree they have acquired the most credits in. If this limit is not reached, point 5 of Article 4 in the ordinary rule shall apply, exclusively where places are offered for the dual degree by transfer.

Students who have enrolled on the programme for the first time degree or who have failed to acquire 50% of credits (recognised credits do not count for these purposes) will only be able to enrol for first-year credits in the second academic year.

Article 15. Progress

Progress in degree courses mandatorily requires enrolment on courses failed in previous academic years.

Dual-degree students must enrol on courses envisaged for their first academic year, as established in the previous Article; of course, students who with recognised credits from previous studies will be able to enrol, besides first-year courses that are not recognised, on other 2nd-year courses up to a number of credits equal to the one required for the first year.

In any case, students will have to enrol on the courses they wish to study in accordance with the sequence of their dual degree's pathway.

The minimum number of credits for enrolling in the first year will be equivalent to 50% of the first year of the dual degree's pathway and 40% of its subsequent years.

The maximum number of credits for enrolling in the first year will be 100% of the credits of the first year of the dual degree's pathway. The maximum number of credits for enrolling in subsequent academic years in these studies will have to be the one provided for in the curriculum.

Article 16. Voluntary quitting and reincorporation

Students who wish to quit their dual degree after they have already started it will need to take the following into account:

- Students are not allowed to quit dual degrees in the same year they were admitted to their studies.²
- As from second year, they may request to quit their dual degree at any time during the year and apply for the following academic year.
- Students may resume the study they have quit provided they satisfy the continuation rule, although they will have to take account of the following cases:
 1. If they have completed the study that has not been abandoned, with the pathway completed and ready to request the degree, the study they resume will be regarded as a second bachelor's degree and have the corresponding surcharge.
 2. If they have not completed the study that has not been abandoned, they may resume the study and read it through the personal simultaneous pathway.

Article 17. Exclusion for failure to comply with the regulation

Students who fail to acquire 50% of their first-year (continuation) credits in two academic years will not be able to continue their dual degree. In such cases they will be able to enrol on a single study where the regulation is satisfied.

Students will only be able to return to the degree whose continuation regulation they fail to satisfy in the cases envisaged in the ordinary continuation rule, depending on type of study.

Article 18. Credit recognised credit transfers between the two degrees

The recognised credit transfers described in the equivalences table in the dual degree's report will apply. Other recognised credit transforms from other degrees may be made, where appropriate, depending on the UdG's internal regulations.

Subjects in the two degrees making up the dual degree will be automatically incorporated into

both academic records.

If there are subjects that are found only in one of the two degrees, but it has been established in the curriculum that they have to be recognised in the other degree, the provisions established by the Catalan government's decree shall apply setting the fees for academic services in Catalonia's state universities for each academic year.

Credit transfers will be automatically recognised between the two degrees at the end of the qualification period for each academic year.

Article 19. Grants

Students applying for a grant while reading a dual degree will have to choose one of the two studies.

Article 20. Mobility

Mobility programmes can be requested for the two degree courses making up the dual degree.

Article 21. Census

Students on these dual-degree pathways will be regarded as students of both the degrees, to all effects and purposes.

Article 22. Title

Students who complete their dual degrees will obtain both official degrees (RUCT) and two European Diploma Supplements (EDSs), one for each of the studies making up the dual degree.

Students are understood to have completed the pathway of their dual degree where they have acquired all the credits required in the dual degree's curricular pathway and have had their theses graded, implying satisfaction of the requirements for the issuing of the two degrees considered individually.

Special awards apply to single degrees and information is likewise provided in the respective EDS.

Students will have to pay the fees for the two degrees. Market prices will apply as decreed by the Catalan government.

Section 2. Joint dual degrees

Article 23. Requirements for Spanish State joint dual degrees

- 23.1. Dual degrees between universities in the Catalan university system or with universities from the rest of the Spanish State may be studied between degree courses on the same academic level, whether bachelor's or master's degrees.
- 23.2. Spanish State joint dual degrees will have to be established between degrees with different names and which differ from one another in at least 37.5% of their ECTS credits.
- 23.3. To be able to obtain a degree from the UdG, students taking part in Spanish State joint dual degrees will have to acquire at least 50% of their degree's credits from the UdG, including their thesis.
- 23.4. The centres in charge will have to define the curricular pathway that students need to follow and the credit-transfer recognition table between the two degrees.

23.5. Students will have to meet the access and admission requirements for each of the degrees.

Article 24. Creating Spanish State joint dual degrees

24.1. Dual degrees require approval from the respective governing bodies of the participating centre and the University of Girona. The centre in charge will have to prepare a proposed dual degree containing, among other things:

- The official degrees that are obtained with the dual degree.
- The universities taking part.
- Justification of the academic interest of the proposal and its financial feasibility.
- justification of the acquisition of the competences stated in the verification report for the UdG degree.
- The number of students it receives and which each institution sends.
- The definition of the dual degree's curricular pathway, stating the number of credits that the students have to acquire from the UdG to obtain the degree.

24.2. Spanish State joint dual degrees require the signing of a specific agreement between the universities taking part, under the model established by the UdG, featuring, among other things:

- The name of the official degrees that are obtained with the dual dual degree.
- The number of places offered in each of the universities taking part.
- The programme's academic and administrative management.
- The students' admission requirements and criteria.
- The definition of the curricular pathway, stating the subjects that have to be read and passed in each of the degree courses.
- The credit-transfer recognition tables among the credits acquired in the dual degree's specific itinerary and each of the degrees making it up.
- The financial conditions that apply to the students (enrolment fees, degree-issuing fees, fees for successive enrolments, fees for complementary services, credit-recognition transfer payments, among other things).
- Provision of mobility grants, where necessary.
- The students' medical and healthcare assistance cover during their stay in the host institution.
- The implementation schedule.
- The number of credits that have to be acquired for each degree.

24.3.³ The competent vicerectorate will have to authorise the establishment of the corresponding agreement for the dual degree and state, where necessary, the processes required for implementing it.

Article 25. Requirements for international joint dual degrees

25.1. The establishment of dual/multiple degree pathways between universities from several countries allows students to obtain one or more degrees in each of the universities

taking part.

- 25.2. The centres in charge have to define the curricular pathway that students need to follow and the credit-transfer recognition table between the two degrees.
- 25.3. Students have to meet the access and admission requirements for the degrees, in accordance with the regulations that apply in each country.

Article 26. Creating international joint dual degrees

- 26.1. Dual/multiple degrees require approval from the respective governing bodies of the participating centre and the University of Girona. The centre in charge has to prepare a proposed dual degree containing, among other things:
 - The official degrees that are obtained with the dual degree.
 - The universities taking part.
 - Justification of the academic interest of the proposal.
 - Financial feasibility.
 - The number of students it receives and which each institution sends.
 - The definition of the academic pathways provided for, stating the number of credits that students coming to the UdG have to acquire to obtain the degree.
- 26.2. International joint dual /multiple degrees require the universities taking part to sign a specific agreement, under the model established by the UdG. This agreement must feature academic, financial and management aspects, including:
 - The name of the official degrees that are obtained with the dual degree.
 - The number of places that are offered by each of the universities taking part.
 - The programme's academic and administrative management.
 - The admission requirements and criteria of the students who have to meet the access and admission requirements of each of the universities taking part.
 - The definition of the curricular pathway, stating the subjects that have to be read and passed in each of the degree courses.
 - The credit-transfer recognition tables among the credits acquired in the dual degree's specific itinerary and each of the degrees making it up.
 - The grading system that applies to the foreign university and its equivalence to the UdG.
 - The financial conditions that apply to the students (enrolment fees, degree-issuing fees, fees for successive enrolments, complementary services' fees, credit-recognition transfer payments, among other things).
 - Provision of mobility grants, where necessary.
 - The students' medical and healthcare assistance cover during their stay in the host institution.
 - The implementation schedule.
 - The number of credits that have to be acquired for each degree.

26.3. In all cases, the competent vicerectorate has to authorise the establishment of the corresponding agreement for the dual degree and state, where necessary, the processes required for implementing it.

First additional provision

It will fall to the dean's and management offices of the educational centres to resolve any disputes that arise over the issues governed in this regulation, which will assess in advance the circumstances asserted by the students.

Academic Councils may likewise call on the Educational Centre's Governing Committee to propose the actions it deems fit for correcting dysfunctions or promoting regulatory amendments that resolve the problems detected.

Transitional provision

Dual degrees already operational in the UdG's centres must be adapted to the new regulation for the academic year 2021-2022.

Single final provision. Entry into force

This amended regulation will come into force in the 2021-2022 academic year.

¹ Chapter numbering corrected with respect to the regulation published in the BOU (Official Gazette).

² Explanatory note: Quitting always applies to the academic year following the request; therefore, during the first year, it is possible to request to quit the dual degree programme, but the ruling, if favourable, will not take effect until the following academic year.

³ From this point forward, article numbering corrected with respect to the regulation published in the BOU (Official Gazette).